

PERSONAL INFORMATION

Evelina KOZMA

 Bucharest (Romania)

WORK EXPERIENCE

1 Nov 2022

Head of the Training Organization Office

- Participates directly and ensures, in collaboration with specialized departments/services and independent services/compartments, where appropriate, the organization and coordination of activities related to the authorization/certification, the continuous supervision of flight safety and the maintenance of the conditions associated with the authorization/certification of personal training organizations civil aeronautics, by:
 - analysis, approval/acceptance of documents that are part of the security document system;
 - interviews of persons responsible for the field of civil aeronautical personnel training and its related fields;
 - audits and inspections at the main headquarters and operating bases of civil aeronautical personnel training organizations;
 - inspections of aircraft on the ground;
 - monitoring the courses within the training organizations for civil aeronautical personnel, according to the training and experience held,
- Participates directly and/or ensures participation through subordinate personnel, in collaboration with specialized departments/services and independent services/compartments, where applicable, to the theoretical examinations of civil aeronautical personnel specific to the field of civil aeronautical personnel certification;
- Participates in the authorization / certification, continuous supervision of flight safety and the maintenance of conditions associated with the authorization / medical certification of aeronautical medical examiners and aeronautical medical centers;
- Participates in the qualification/authorization of STD equipment, depending on training and approvals held.

1 Nov 2007–02 Nov 2022

Aeronautical Inspector

Romanian Civil Aeronautical Authority, Bucharest (Romania)

- I verify and advise the theoretical and practical examination requests and the associated documents for obtaining, revalidating, renewing, validating the licenses, qualifications or authorizations associated with the license held for aeronautical personnel specific to the field of air operations or airworthiness, based on the national and international regulation;
- I review and verify the issue of attestations, instructor qualifications or examiner authorizations as well as documents for the suspension and/or revocation of qualification documents for aeronautical personnel specific to the field of air operations or airworthiness, based on national and international regulations;
- Theoretical Examiner for pilots (PPL), cabin crew and technical national personnel (AN2, Ka 26, aircraft and helicopters components);
- I verify and approve specific theoretical and practical training manuals and programs of aeronautical personnel specific to the field of air operations or airworthiness;
- Participates in the analysis of the amendments to ICAO Annexes relevant to the field of aeronautical personnel certification specific to the domain of air operations or airworthiness, the completion of the EFOD and the identification of significant differences;
- Participate in the activity of monitoring the qualification of aeronautical personnel specific to the field of air operations or airworthiness, in accordance with the applicable procedure;
- For Approved Training Organization I prepare, I conduct, I report and follow-up audits/inspections/theoretical course monitoring in accordance with the relevant procedures, work instructions and inputs from RoCAA management;
- For Cabin Crew Training Organization, I prepare, I conduct, I report and follow-up audits/inspections/theoretical course monitoring in accordance with the relevant procedures, work instructions and inputs from RoCAA management;
- For Parachutes Training Organization I prepare, I conduct, I report and follow-up audits/inspections/theoretical course monitoring in accordance with the relevant procedures, work instructions and inputs from RoCAA management;
- Participate in the development of national aeronautical regulations, civil aviation procedures and instructions, implementation procedures, manuals, guides in the field of airworthiness or

- airworthiness personnel certification, in accordance with standards, practices and procedures required or recommended by international civil aviation organizations;
- Coordination and participation for Qualification/Authorization of Synthetic Training Equipment (FNPTII);
 - Team Member in national working group for impact analysing the New Basic Regulation (2019/1139) and implementing in Romanian legislative framework;
 - Present the RoCAA management work and opinions at related events (conferences, workshops, etc.);
 - I am writing to civilian agents or to the personnel concerned about the aeronautical staff certification process for airline or airworthiness;
 - Participate, depending on the competences held, to the related authorization/certification activities, continuous supervision of maintaining the conditions associated with the authorization/certification of air traffic service providers;
 - Participate, depending on the competencies held, in the supervision of the application and compliance by legal persons operating in the field of air traffic service providers with the provisions of national aviation regulations, applicable Community legislation and those deriving from the Treaties and the international agreements to which Romania is a party;
 - Issuing certificates of airworthiness;
 - Availability for investigating civil aviation occurrences;
 - Monitoring and supervision of maintenance organizations approved under Part 145;
 - Communication with European / non-European country on aircraft registration;
 - RoCAA member audit teams for airworthiness domain;
 - Focal Point for UAS pilot training, examination and licensing;
 - Participation for elaboration the national legislative framework for UAS pilot training, examination and certification domain;
 - I created and developed the training materials for the OPEN category;
 - Team Member for elaboration UAS pilot theoretical examination European Questions Bank;
 - Team Member in national working group for implementing the Regulation 376/2014 in Romanian legislative framework;
 - I am contributor with INCAS (National Institute for Aerospace Research "Elie Carafoli") on pilot- project for unmanned aerial vehicle (UAV) radar detection;
 - Coordination of legislative harmonization programs in the field of civil aviation.

Apr 2002–31 Oct 2007 Principal Inspector

Ministry of Transport, Bucharest (Romania)

- Member committee to investigate the civil aviation occurrences of Civil Aviation in Romania;
- Collection and analysis of civil aviation occurrences in Romania, interpretation and presentation of the European Commission, Eurocontrol and ECAC;
- Coordination and/or oversight of airports in Romania
- Participation in the implementation ESSAR 2 in Romania;
- Drafting final reports resulting from the investigation of civil aviation occurrences in Romania;
- Issuing practical recommendations on civil aviation safety;
- Member working groups for the development of regulations and normative acts in the field of civil aviation;
- Member working group ELCIP – ECIP;
- Establish and maintain collaborations with other organizations/departments in Europe and non-Europe;
- Overseeing the implementation of EU directives into national law;
- Evaluation of the technical service of flights to Romania Government and Presidency;
- Financial funding from the state budget for the subordinate bodies;
- Member working group SES and FAB.

EDUCATION AND TRAINING

Statement of Completion

12 Oct 2021 EASA, on-line
Standardisation Recurrent Training

10 March 2021 **Proof of Completion of the Online Training for A1/A3 Subcategory**
LUXEMBOURG
Remote pilot LUX-RP-19720712cesb

- 19 Jan 2021 **Certificate of attendance**
Romanian CAA, Bucharest (Romania)
Use of the SMS Assessment Tool
- 17 Dec 2020 **Certificate**
BAINES and SIMMONS, Bucharest (Romania)
EASA Part-CAMO Safety Management Overview
- 1 Feb 2019 **Statement of Completion**
EASA
New Basic Regulation
- 28 Jun 2018 **Statement of Attendance**
EASA, Cologne (Germany)
Area 100 KSA (Knowledge, Skills and Attitude)
- 16 May 2018–18 May 2018 **Certificate**
EASA Consultants, Bucharest (Romania)
Certification Specifications – Flight Synthetic Training Devices (FSTD)
- 14 May 2018–16 May 2018 **Certificate**
EASA Consultants, Bucharest (Romania)
FSTD Operator Regulation Training
- 15 Mar 2017–2 Apr 2017 **Diploma**
Extreme Training, Bucharest (Romania)
Trainer
- 12 Sep 2016–14 Sep 2016 **Certificate**
QUASARO, Bucharest (Romania)
RISK MANAGEMENT FOR ISO 9001: 2015
- Jan 2015–Dec 2015
Romanian CAA, Bucharest (Romania)
CS FSTD (A&H)
- Jan 2015 **Certificate**
EASA, Koln (Germany)
Standardisation inspector training
- Dec 2014 **Certificate**
Ron Jenkins Aviation Training Services, Bucharest (Romania)
Aircrew Regulation Training Course EU 1178/2011
- Sep 2013 **Certificate**
LPLUS GmbH, Bremen (Germany)
Examination and Question Manager

- Jun 2013 **Certificate**
Team Aviation Solution and International Institute of
Air&Space Law
Towards Achieving Unity in Air Transport
- Apr 2013 **Certificate**
ICAO
ALOFT Aviation Consulting LTD
Audit techniques to aviation safety oversight
- Apr 2004 **Certificate**
JAA, Hoofdorp (Netherlands)
IR Part M
- Apr 2008 **Certificate**
JAA, Hoofdorp (Netherlands)
Audit in a maintenance environment
- Mar 2008 **Certificate**
Quasaro, Bucharest (Romania)
External auditor for the quality management system
- Mar 2008 **Certificate**
Romanian Civil Aviation Authority
Human Factors in Civil Aviation
- Feb 2006 **Certificate**
Singapore Aviation Academy, Singapore (Singapore)
Organizational factors on major issues
- Feb 2006 **Certificate**
Singapore Aviation Academy, Singapore (Singapore)
Pathogens and hazards at the scene of aeronautical accident
- Sep 1998–Jun 1999 **Certificate**
Aerospace Engineering Faculty – POLITEHNICA University Bucharest,
Bucharest (Romania)
Master of Science – Aircraft Engines
- Oct 1993–Jun 1998 **Certificate - Bachelor of Science – Aircraft Engines**
Aerospace Engineering Faculty – POLITEHNICA University Bucharest,
Bucharest (Romania)
Engineer